Early Childcare - Head Teachers, Teacher Assistants and Teacher Aide

Job Summary

YWCA is looking for Head Teachers, Assistant Teachers, and Teacher Aides who are responsible for the care and education of a group of children as part of a teaching team and functions as a team leader, co-leader, or assistants.

Key Responsibilities:

- Develops and implements a developmentally appropriate and culturally sensitive Early Childhood curriculum in coordination with other staff
- Develops daily individual and group lesson plans
- Assesses the development and needs of individual children on a regular basis and makes recommendations on any referrals to the Director
- Assists in organizing and maintaining child care room, supplies, and equipment
- Maintains verbal and written communication with parents/guardians daily
- Interprets YWCA policy to assistants and parents
- Performs necessary routines and implements schedules in cooperation with other staff members
- Maintains health and safety standards according to licensing requirements
- Keeps abreast of current research and practices in Early Childhood Education and the needs of homeless children
- Develops positive relationships with the children
- Maintains necessary records
- Continuing search for understanding of racial, gender and class equity
- Show demonstrated ability to interact with people of different cultures
- Adhere to all Volunteer Services protocol relative to volunteer usage, recognition and monitoring. Work alongside volunteers, where applicable
- Assurance that volunteers are treated with respect and dignity regardless of race, ethnic background, gender or socioeconomic background
- Developmentally appropriate practices as outlined by NAEYC Accreditation Standards are to be adhered to for all age groups.
- Performs other duties as assigned

Minimum Qualifications for Head Teachers:

- **Education**: Bachelor Degree in Early Childhood, Child Development or a related field preferred.
- **Experience**: At least two years of specific experience and/or training in infant and toddler care.
- **Licensing and/or Certifications**: Meets minimum requirements of NY State Licensing regulations and NAEYC Accreditation Standards. Must pass medical examination and pass the State required Mantoux Intradermal Tuberculin Test.

Minimum Qualifications for Assistant Teachers:

- **Education**: Associates Degree in Early Childhood, Child Development, or a related field preferred. A current CDA credential can substitute for an Associate’s Degree.
- **Experience**: At least two years of specific experience and/or training in infant and toddler care.
• **Licensing and/or Certifications:** Meets minimum requirements of NY State Licensing regulations and NAEYC Accreditation Standards. Must pass medical examination and pass the State required Mantoux Intradermal Tuberculin Test.

**Minimum Qualifications for Teacher’s Aide:**

- **Education:** High School Diploma. A current CDA credential is preferred.
- **Experience:** At least one year of specific experience and/or training in infant and toddler care.
- **Licensing and/or Certifications:** Meets minimum requirements of NY State Licensing regulations and NAEYC Accreditation Standards. Must pass medical examination and pass the State required Mantoux Intradermal Tuberculin Test.

**Salary:** $14.00 – $18.00 per hour *(Depending on position, experience, and qualifications)*

**Benefits:** Full Benefit Package (Health Insurance applies to Fulltime employees only)(Waiting period may apply)

- Dental insurance
- Disability insurance
- Employee assistance program
- Employee discount
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Parental leave
- Retirement plan
- Vision insurance

The YWCA White Plains & Central Westchester is a dynamic organization whose mission is to eliminate racism and empower women. Each week over 4,000 women, children and their families are served through our childcare, nursery school, after-school, summer camp, athletic and mission-based programs. In addition, the YWCA provides a home for 193 low-income women at our Residence.

**The YWCA is an AA/Equal Opportunity Employer**

**Job Types:** Full-time, Part-time

**Pay:** $14.00 - $18.00 per hour

**Schedule:**

- 8 hour shift
- Monday to Friday

**License:**

- CDA (Preferred)

**Work Location:**

- One location

**COVID-19 Precaution(s):**

- Personal protective equipment provided or required
- Temperature screenings
• Social distancing guidelines in place
• Sanitizing, disinfecting, or cleaning procedures in place